

# PLASTIC FASTENERS

Plastic Fasteners Distributors  
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## RETURN MATERIAL AUTHORIZATION

RMA # - as assigned by PFD: \_\_\_\_\_

Company: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

FAX: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Original Quote #: \_\_\_\_\_ Original Order/Invoice #: \_\_\_\_\_

Part Number to Return: \_\_\_\_\_ QTY: \_\_\_\_\_

Reason for Returning Parts: \_\_\_\_\_

I have read your return policy ([www.plasticsfasteners.com/orderguidelines.html](http://www.plasticsfasteners.com/orderguidelines.html)) and agree to those guidelines. I understand that a restocking/re-inventorying charge will be deducted from the balance of the quantity of parts returned and that a credit balance will be added to my account that may be used on future orders (no cash payments will be paid).

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Signature Printed Name Date

**FAX a copy to us for issuing an RMA #. Put a copy with the shipment back. The RMA # must be plainly written near the shipping label for packages to be accepted as a return item.**